



Headteacher: Mrs. Claire Baldock

Weekly Memo 27th June 2025

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PLEASE READ ALL ATTACHMENTS

Important Dates

You can synch to our new website calendar <https://woodcoteprimary.croydon.sch.uk/calendar/>

Dates for the rest of the year, for example Sports Day, can be found on this calendar

Wed 16th July – Open School 5pm – 6.30pm

Wed 23rd July – School Finishes 2.30pm – NO AFTER SCHOOL CLUB

ATTENDANCE MATTERS

Since the start of the school year in September, 4879 children have arrived late to school, with a further 486 missed sessions for those who arrived after 9.30am. **1D are the most punctual students** with only 60 children being late to school since September. It is really important that children are in class ready to learn for an 8.45 start. Children who are late miss learning, disrupt the class and we all now how it feels to walk in to somewhere late. We ask that all families consider the impact on their children of repeated lateness, as we understand that are odd occasions that can be out of our control.

New Information

Cleaner and Midday Supervisor Positions

Attached to this memo are adverts for positions we have available in school.

Heat wave reports

As you will be aware the forecast for next week is of further high temperatures. We ask that children are dressed appropriately for the heat, as we still have children coming to school in jumpers and fleeces. Children should be coming to school **with a hat** for wearing outdoors and would suggest sun cream is placed on them before they leave for school. In addition, we would ask that children bring **two filled water bottles** to support them in being hydrated. As stated previously children **can wear sandals** but these must have an ankle strap for safety; **Crocs and flip flops are not allowed**. We will keep the situation under review and if the temperatures are high will limit activity outside such as PE and breaktimes.

Open School – Wednesday 16th July 5pm – 6.30pm

Our annual open school event will be held on Wednesday 16th July 5pm – 6.30pm. During this time the whole school will be open for families to walk around. This is an opportunity to visit your child's current class and teacher to see some of the learning that has taken place, look around the school and to visit your child's new class and new teacher.

Information held by the school

It is important we hold the most up to date information for your children on our system. If you move address for example, then please do notify the school office. You can also check your SIMS Parent Lite to ensure that the school

Dunsfold Rise, Coulsdon, Surrey, CR5 2ED

Tel: 020 8660 9972 / 020 8668 3374

Email: office@woodcoteprimary.croydon.sch.uk

www.woodcoteprimary.croydon.sch.uk

holds your child's current home address, a phone number for each parent with parental responsibility as well as a telephone number of an emergency contact in the event the school is unable to reach either parent.

PTFA Messages

Follow us on **Facebook**: @friendsofwoodcoteprimary, **Twitter**: @woodcoteptfa,
Instagram: @friendsofwoodcoteprimary, **Website**: www.woodcoteptfa.org.uk

A huge thank you!

We cannot thank you all enough for making our 2025 Summer Fair a huge success! Thank you to all the **wonderful volunteers, everyone who donated, the choir performers and teachers, our wonderful sponsors, external stall holders, staff** who helped out, and **everyone who visited on the day - you were amazing!** Special mentions to our **Year 6 helpers**, who supported our efforts to raise much needed funds for the school.

PTFA ROLES

The PTFA is the heart of our school community, helping bring events to life, raising vital funds, and creating moments our children will remember. We're looking for enthusiastic, creative, and organised individuals to help us go even further.

We're looking for help in these key areas:

- Communications co-ordinator
- Admin
- Second-hand Uniform Coordinator and Online sales
- Event only based roles

See here for a summary of the different types of roles <https://woodcoteptfa.org.uk/ptfa-roles/>

Contact us to get involved: Email: admin@woodcoteptfa.org.uk

THEATRE CLUB

Ashley Banjo & Diversity in Robin Hood | Thursday 11th December at 7pm.

Get your panto tickets early and join the most heroic outlaw of them all as the arrow-shooting hero Robin Hood and his trusty band of Merry Men strive to outwit the evil Sheriff. Lowest price at only £27 per ticket (RRP £37) Great seats in the Stalls. [Available to book now!](#)

UNIFORM DONATIONS

Thank you all for your donations of school uniform. We have plenty to sort through and need some time to do so, so are asking for no more uniform donations at this time. We will let you know as soon as we can start accepting donations again.

SCHOOL LOTTERY UPDATE

Weekly Draw – Every Saturday at 8PM. **Next draw prize: £25,000 jackpot.**

Don't forget, the School Lottery continues during school holidays (inc. the long summer holiday), and we have just hit the £1,000 mark! Buy your tickets [HERE](#)

FUNDRAISING IDEAS

What fundraising events would you like the PTFA to hold? Complete this [short form](#) and share your ideas.

RAISE MONEY WHILE YOU SHOP

Ink Cartridge Recycling Fundraiser

Stop ink cartridges from going to landfill by simply popping your used ink cartridges (sadly no toner or laser cartridges) into the box in reception (without any packaging) and we will do the rest.

Stikins name labels

30% off the order price of your multi-purpose labels will go to the PTFA fund. Visit www.stikins.co.uk and quote our school fundraising number 25740.

Reminders

Free School Meal/Pupil Premium Checker

Whilst we understand all children are receiving a free meal, or may not want a free meal, we ask that if you are in receipt of benefits that you check your child's eligibility using the link below. This not only provides additional funds for the school but can entitle you to supermarket or holiday club vouchers, uniform, or support with payment for trips and/or clubs for at least six years. Please log on to the website below and complete the check. The school will be updated if you are eligible. <https://pps.lgfl.org.uk/>

Lost Property

We have a lot of glasses, watches, jewelry etc in lost property in the office. If your child is missing an item, please come to the office to check.

Childcare Voucher Accounts

For those families who pay for their Breakfast, Afterschool Club session by childcare vouchers, Mrs Leaker in the office is now administrating on childcare vouchers this following Mrs Kay's retirement. Please use the following email to advise about your voucher distributions requests leaker@woodcoteprimary.croydon.sch.uk

A chance to say Thank You!

Everyone enjoys receiving positive feedback. On the form below we invite parents, carers, visitors, children and other staff to share experiences of a staff member who has gone over and above. All responses are read by Mrs. Baldock and shared with staff. Thank you for taking the time. <https://forms.gle/ioeF9QmvzuhtB3Fc9>

Contacting Members of Staff

If you want to contact members of staff via email, then all staff can be contacted on 'surname'@woodcoteprimary.croydon.sch.uk (for example baldock@woodcoteprimary.croydon.sch.uk) . Please do not send communications through ClassDojo.