



Headteacher: Mrs. Claire Baldock

Weekly Memo 31st January 2025

Follow us on Twitter/X @woodcoteprimary and Instagram!

PLEASE READ ALL ATTACHMENTS

Important Dates

You can synch to our new website calendar <https://woodcoteprimary.croydon.sch.uk/calendar/>

Week Begin 3rd Feb – Place2Be Children’s Mental Health Week

Fri 7th Feb – Number Day – Please come dressed as a Number!

Mon 10th Feb – 4S and 4A Aquarium Visit

Tues 11th Feb – Safer Internet Day

Wed 12th Feb – 4C and 4G Aquarium Visit

17th – 21st Feb – Half Term!

Mon 24th Feb – 1D and 1H to Dobbies

Tues 25th Feb – 1A and 1S to Dobbies

Thurs 27th Feb – Year 5 Hamlet – KS2 Hall

New Information

Wet Playtimes

Knowing the importance for children to engage in physical and social activity, and play daily, we are keeping children out at break and lunchtimes in wet and cold weather, as long as it is safe. Please ensure your children come to school with appropriate clothing for the weather, such as a warm/waterproof coat and shoes.

Supporting our Amazing Office Team!

As you will know if you have ever called or visited the school office it is a busy hub of activity, and the heart of the school. The team in there oversee several important roles, and support us all in keeping the children, and adults on our school site safe. To support this team in being amazing please ensure you follow and understand the following;

- The office opening hours are 8.30am – 3.45pm
- Most information you need can be found on our school website (www.woodcoteprimary.croydon.sch.uk) or on Weekly Memo’s such as this.
- If you have a meeting with a member of staff before or after school you must enter and exit through the school office, and the member of staff you are meeting will escort you.
- Medicines, such as antibiotics, will only be administered by the office if it is required 4 times per day.

As part of our site security, we have our external doors shut, and several internal doors are also shut to segregate areas of the school. This means that for children to move between parts of the school they must be escorted. This can have a significant impact on the office staff who must take/collect. Please help by;

- Ensure your child arrives to school on time
- If you need to collect your child during the day for an appointment, you must inform the office in advance. You should prepare that it will take time for your child to be collected and brought to the office for you.
- Children will not be released to parents from the office after 3pm. You will need to wait until your child is dismissed from class.
- If you need to bring a forgotten item to the office to be given to your child, it will be taken at break or lunchtime only, and not during learning time.

Thank you for your help in advance!

Dunsfold Rise, Coulsdon, Surrey, CR5 2ED
Tel: 020 8660 9972 / 020 8668 3374
Email: office@woodcoteprimary.croydon.sch.uk
www.woodcoteprimary.croydon.sch.uk



Parent Code of Conduct Attached that was left off last week's memo.

Volunteering

We would love to recruit some more parent/carer volunteers to listen to readers & to support with activities in the classroom. If you are able to commit to at least one morning/afternoon every two weeks, please complete and return the form in our Volunteer policy <https://woodcoteprimary.croydon.sch.uk/volunteers-and-work-experience/> . In accordance with our safeguarding procedures, a DBS check & references would be required.

FFA Girls Football Camp 19th February @ Woodcote Primary school

Join us for an exciting day of Girls Football during half term, all abilities are welcome! See the flyer for more details and contact footballfeveracademy@outlook.com

Flu Vaccination

CLINIC: Masonic Hall 73 Oakfield Road Croydon CR0 2UX

Wednesday 12th February 2025 15:30-17:30 By Appointment only

Tuesday 18th February 2025 10:00-14:30 By Appointment only

Please ring the Croydon Immunisation Team on 020 3903 3360 to book an appointment

PTFA Messages

Follow us

on Facebook: @friendsofwoodcoteprimary, Twitter: @woodcoteptfa, Instagram: @friendsofwoodcoteprimary, Website: www.woodcoteptfa.org.uk

UPCOMING EVENTS:

AGM: PTFA Annual General Meeting

Next Week: Thursday 6th February, 6pm, in the staffroom

You are all invited to join us at our AGM to:

- Hear more about what we have been doing, how much we have raised and what has been funded
- Share your fundraising ideas or how you would like the funds raised to be spent
- Learn more about who we are and what we do.

It is also a time to vote-in the Key Committee Roles and welcome new members.

- We'd love to welcome you in person but if that's not possible, you can join us via Zoom. Please email admin@woodcoteptfa.org.uk to register your interest.

KRISPY KREME SALE

More details coming soon!

SUMMER FAIR: Saturday 21st June 2025

We will be bringing back the petting zoo as well as the inflatables all in one day! More information will be shared in the coming weeks. Be prepared for an afternoon of fun!

Uniform Donations

Thank you for your generous donations of school uniform to the PTFA! We have more than enough at the moment, so we aren't accepting any more for now. We will let you know when we start accepting donations again.

OTHER EVENTS:

- **School Lottery: Weekly Draw – Every Saturday at 8PM. Next draw prize: £25,000 jackpot. Buy your tickets [HERE](#)**

Ink Cartridge Recycling Fundraiser

Stop ink cartridges from going to landfill by simply popping your used ink cartridges (sadly no toner or laser cartridges) into the box in reception (without any packaging) and we will do the rest.

RAISE MONEY WHILE YOU SHOP

Second hand uniform

Buy second hand uniform online [HERE](#) (Collection is from the school office).

Stikins name labels

30% off the order price of your multi-purpose labels will go to the PTFA fund. Visit www.stikins.co.uk and quote our school fundraising number 25740.

Reminders

Number Day Dress-Up

On Friday 7th February Children are asked to come dressed as a Number! This may include clothing that has numbers on it, including football shirts, or represents a number, for example there may be two things on the top. We look forward to seeing people's Creative Cam come out!

Free School Meal/Pupil Premium Checker

Whilst we understand all children are receiving a free meal, or may not want a free meal, we ask that if you are in receipt of benefits that you check your child's eligibility using the link below. This not only provides additional funds for the school but can entitle you to supermarket or holiday club vouchers, uniform, or support with payment for trips and/or clubs for at least six years. Please log on to the website below and complete the check. The school will be updated if you are eligible. <https://pps.lgfl.org.uk/>

A chance to say Thank You!

Everyone enjoys receiving positive feedback. On the form below we invite parents, carers, visitors, children and other staff to share experiences of a staff member who has gone over and above. All responses are read by Mrs. Baldock and shared with staff. Thank you for taking the time. <https://forms.gle/joeF9QmvzuhtB3Fc9>

Contacting Members of Staff

If you want to contact members of staff via email, then all staff can be contacted on 'surname'@woodcoteprimary.croydon.sch.uk (for example baldock@woodcoteprimary.croydon.sch.uk) . Please do not send communications through ClassDojo.

Rate our School 2024 – 2025 (we need you to complete this for this year)

Please take 5 minutes to rate our school on the Ofsted ParentView Website. Each parent can share their views, and we really value the feedback this gives us and prospective parents. Each parent/Carer can complete. If you would prefer a paper copy, then please do contact the school office <https://parentview.ofsted.gov.uk/login?destination=/give-your-views>